



COVID-19: Thursday, 3-26 Update

CFCA will provide updates at the close of each business day this week, following federal, state, and local announcements

In an effort to help you stay informed on the federal, state, and local developments regarding COVID-19, CFCA will be sending updates at the close of each day summarizing the highlights of responses from levels of government. **Please feel free to send this update to colleagues, employees, or anyone you wish to keep up to date on these pressing matters.**

CFCA Resource Landing Page Coming Soon!

CFCA is in the process of compiling the numerous resources we have sent out over the past two weeks into a one-stop destination for all of your potential COVID-19 related questions.

This resource page will contain a link to each of the Daily Updates we have sent in addition to categorized listings of each of the resources you may need as we all navigate this rapidly changing and unprecedented time.

Employer Resources for COVID-19 Response from Maniaci Insurance

CFCA partner and preferred vendor, Maniaci Insurance has put together an extensive list of resources covering a wide gambit of COVID-related needs for employers. You can find a list of the items below. These will also be available in template form from the CFCA website once the resource landing page is complete.

[FFCRA Employer Poster](#)

[Acknowledgment of Receipt for Company Owned Property](#)

[COVID-19 Resources](#)

[COVID-19 FAQ](#)

[Sample Furlough Letter](#)

[Sample Communication to Employees](#)

[Federal Law Alerts](#)

[Multistate Law Alerts](#)

[Sample Emergency Paid Sick Leave Policy](#)
[Sample Emergency Family and Medical Leave Policy](#)
[Sample Telecommuting Agreement](#)
[Telecommuting Checklist](#)
[Tips for Handling Infectious Disease](#)
[Sample Work from Home Agreement](#)

Maniaci has also compiled a table of COVID-19 scenarios and various leave/disability benefit implications for your reference.

[You can find that table here](#)

For more information, or to get in touch with Maniaci Insurance, [Click Here](#).

NACS Paid Time Off Webinar

President Trump signed the Families First Coronavirus Response Act into law, and it is slated to take effect on Thursday, April 2nd. The new provisions contain federal workplace regulatory initiatives, ranging from paid leave entitlements for employees impacted by the Coronavirus to Family and Medical Leave Act protections to care for children during school closings. All businesses with 500 or fewer employees will be directly impacted. These rules are brand new and can be particularly confusing for smaller business operators.

To help explain the new rules and what they mean for your business, NACS has provided a presentation from two national employment law experts from noted labor law firm Fisher Phillips. Steven Bernstein, Regional Managing Partner in their Tampa office and Benjamin Ebbink, Partner in their Sacramento office walks you through the practical and legal ramifications of these provisions, and answer questions on how to properly implement it at your business to access available tax credits.

[Find the Webinar Here](#)

FFCRA Webinar from CalChamber

Similar to the Webinar listed above, CalChamber hosted a similar webinar from a slightly different perspective.

While much of the content is similar, CFCA wants to provide every resource it can during this pressing time.

[Find the Webinar Here](#)

South Coast AQMD Expediting Permits to Aid COVID-19 Efforts

The South Coast Air Quality Management District (South Coast AQMD) understands many businesses and organizations are changing operations or repurposing efforts to aid in supply issues in response to COVID-19. In order to provide full support for public health and safety efforts, South Coast AQMD will prioritize and expedite the permitting process for those businesses. Normal permit fees will apply, however South Coast AQMD will not require expediting fees for companies assisting with the COVID-19 response.

Processing and issuance of permits are considered essential functions during the COVID-19 response as part of the agency's efforts to improve air quality and protect public health and safety. Those looking for assistance in filing applications for their new or modified equipment in response to COVID-19 can email PermitServicesOnline@aqmd.gov for additional instructions. Please include "COVID-19 Permit" in the subject line and include the following information:

- Equipment and process descriptions, including a specific description how the project is critical to the COVID-19 response
- Facility name, Facility ID (if available), and facility address
- Contact name and phone number
- Flow diagram and process rates
- Operating schedules
- Air pollution control equipment and stack/exhaust emissions data

For those projects deemed to be critical to the COVID -19 response, South Coast AQMD will facilitate the preparation of permit application forms, and once submitted, will process them on an expedited basis. South Coast AQMD is sensitive to the challenges currently facing residents and businesses within our jurisdiction and are available to provide support during this difficult time.

Further information can also be found on the South Coast AQMD website at www.aqmd.gov/home/permits or by calling 909-396-3385.

Critical Infrastructure Employee Letter Template

In an effort to prevent any employees from encountering any issues with law enforcement while attempting to perform regular job functions, CFCA has prepared a letter template for employers to use indicating their employees are exempt from local stay-at-home orders and other travel restrictions. This letter indicates your employees as working on behalf of a 'Critical Infrastructure Sector'. CFCA recommends you put the letter on your company letterhead and modify the entry fields accordingly. If you would like the template Word document, please email James Allison at james@cfca.energy.

[Learn More](#)

Show that Your Business is 'Essential'

CFCA has produced the attached images for you to display in your business, indicating your status as 'Essential' during the statewide COVID-19 Shelter-in-Place.

The first is a notice you can display, explicitly defining your business as 'essential' as defined by Gavin Newsom's Executive Order N-33-20.

The second is a badge you can display, proudly indicating to your customers, that you are an essential business during this time of crisis.

CFCA recommends you print the badge as a 4"x4" image on a 6"x6" sticker, or 6"x6" image on an 8"x8" sticker, but no larger, otherwise, it will cause distortion.

For the notice, it is formatted for a standard 8.5"x11" sheet of paper.

If your printer requires the original .png file for the badge, please contact James Allison at james@cfca.energy.

[Click Here to Download the Notice](#)

[Click Here to Download the Badge](#)

COVID-19 Pandemic Coverage Webinars

The California Small Business Alliance has recently sent out an invitation for businesses to tune into a complimentary webinar service covering COVID-19 updates, provided by Atkinson, Andelson, Loya, Ruud &

Romo, a business law firm based out of Sacramento. They will be providing continuous coverage of the changes and hurdles California employers will face in the coming weeks in connection with the COVID-19 pandemic. These complimentary webinars will guide you in striking an appropriate balance between employee rights and business operations during these challenging times, and will provide updated information multiple times per week concerning new legislation and recommendations from government agencies. Feel free to invite other businesses to join our webinar series.

[Learn More](#)

[Resource Article from aalrr](#)